



Welcome to our school!

9<sup>th</sup> Graders Enrollment for School Year 2020-2021

Polytechnic High School
12431 Roscoe Blvd., Sun Valley, CA 91352
enrollment@polyhigh.org (818) 743-9144

Follow the steps below to begin pre-enrollment. If you are missing any documents or would like assistance, please contact us at enrollment@polyhigh.org or (818) 743-9144

STEP 1: MARK AND COMPLETE THE STEPS IN THE CHECKBOXES BELOW:

\*\*REQUEST ACCESS TO SCHOLOGY GROUP Access Code M3NZ-RGP6-ZX6MG\*\* UPDATES and SECURE UPLOAD CAPABILITY

- Ensure you have a Parent Portal Account Set Up, make sure it is also linked to your child/children (If not please contact Yesenia.pleitez@polyhigh.org for help)
Fill out LAUSD Student Emergency Information Form (part of this Pre-Enrollment Packet)
Fill out LAUSD Student Housing Questionnaire (part of this Pre-Enrollment Packet)
You have several options to submit: email to enrollment@polyhigh.org, submit confidentially through your Parent Portal/ Schoology Account\*\*, or schedule an in-person Enrollment Appointment to submit.

STEP 2: YOU WILL RECEIVE AN EMAIL EITHER FINALIZING YOUR ENROLLMENT, REQUESTING VERIFICATION FORMS OR WE WILL SCHEDULE AN ENROLLMENT APPOINTMENT WITH YOU.

BRING THIS FORM AND THE FOLLOWING DOCUMENTS TO SCHEDULED ENROLLMENT APPOINTMENT:

Table with 2 columns: Document Type and Required Documents. Rows include Proof of Residence, Proof of Age of Minor, Parent/Guardian/Educational Rights Holder/Caregiver Identification, and Proof of Immunization.

IF AVAILABLE/APPLICABLE PLEASE ALSO PROVIDE COPIES OF:

- Transcripts or recent grade reports
Copy of most recent Individual Educational Plan (IEP)\* or Section 504 Plan
Department of Children and Family Services (DCFS) 1399 Form or minute order
Court Orders regarding: custody (legal or physical), educational rights, restricted contact with the student

# PARENTS' GUIDE TO IMMUNIZATIONS REQUIRED FOR SCHOOL ENTRY



Starting July 1, 2019

## Students Admitted at TK/K-12 Need:

- **Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) — 5 doses**  
(4 doses OK if one was given on or after 4th birthday.  
3 doses OK if one was given on or after 7th birthday.)  
For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.
- **Polio (OPV or IPV) — 4 doses**  
(3 doses OK if one was given on or after 4th birthday)
- **Hepatitis B — 3 doses**  
(Not required for 7th grade entry)
- **Measles, Mumps, and Rubella (MMR) — 2 doses**  
(Both given on or after 1st birthday)
- **Varicella (Chickenpox) — 2 doses**

These immunization requirements apply to new admissions and transfers for all grades, including transitional kindergarten.

## Students Starting 7th Grade Need:

- **Tetanus, Diphtheria, Pertussis (Tdap) — 1 dose**  
(Whooping cough booster usually given at 11 years and up)
- **Varicella (Chickenpox) — 2 doses**  
(Usually given at ages 12 months and 4-6 years)

In addition, the TK/K-12 immunization requirements apply to 7th graders who:

- previously had a valid personal beliefs exemption filed before 2016 upon entry between TK/Kindergarten and 6th grade
- are new admissions

## Records:

California schools are required to check immunization records for all new student admissions at TK/Kindergarten through 12th grade and all students advancing to 7th grade before entry. Parents must show their child's Immunization Record as proof of immunization.